

Minutes of Barton Turf Community Charities meeting held on Tuesday 12th February 2019

Present: G Neave, M Mills, J Fletcher, J Menges and D Bradley

Apologies from: M Oakden, D Dean and T Edmunds

A welcome was given to J Fletcher and J Menges and an overview of the Charity was given to both. Mrs S Lamb and Mrs G Murrells resigned in 2018.

Appointment of Officers:

Chairman - G Neave offered to stand as Chairman - proposed by M Mills, seconded by J Menges

Staithe Manager (to replace S Lamb) - M Mills - proposed by J Menges, seconded by J Fletcher.

GDPR Officer - G Neave to speak to M Oakden

The minutes of the last meeting were taken as read, approved and signed by the Chairman.

Matters Arising:

Staithe car park surface/honesty box - Repair of the car park surface is still ongoing, awaiting further work to be completed at the boatyard before commencing with any work. T Edmunds to be reminded to install the honesty box to collect money for parking on the staithe.

Black Shed interior - T Edmunds to be asked for an update, and if contact had been made with Mr Gurney who deals with historic buildings.

Quay heading - BA lease - A copy had been sent to the Trustees today by T Edmunds. G Neave asked Trustees to read through it and to pass any comments to T Edmunds.

Parish quay heading beside the Black Shed - A deluge of rain in June 2018 had caused the original quay heading to collapse, leaving metal ties visible and a trip hazard for pedestrians. Two quotes were obtained, and work commenced to repair the affected area. The repair was not completed as quoted, so further work had to be requested to ensure it was safe for visitors and parishioners at a total cost of £3,200.01.

Common dredging - After discussion, particularly relating to preserving the habitat of newts, it was agreed to get advice from Norfolk Wildlife Trust.

NWT - new signs on staithe - Although a draft of the new sign had been received in July 2018, no comment had been made. It was agreed that the map is to be accepted as a stylized map. The Treasurer is to enquire where the information for the car park shown came from, as it is not clear.

2019/20 Boat permits and Staithe Management Rules - It was agreed and approved to increase the permit fees Group A to £30.00 for bank storage and Group B to £5.50 per foot. G Neave and M Mills are to look at moorings with a view to possibly creating more, or at the very least encourage boat owners that presently have boats moored, but do not use them, to maybe give up their space to increase turnover.

General Data Protection Regulation

The GDPR came into force on May 25 2018, and was designed to modernise laws that protect the personal information of individuals. It also boosts the rights of individuals and gives them more control of their information. At the same time as Barton Turf & Irstead Parish Council registered with the Information Commission Office, Barton Turf Community Charities also registered at a cost of £40.00 per annum.

An extra rule is to be added to the Staithe Management Rules relating to GDPR, and a Privacy Statement is to be sent to all boat owners with the letter to renew their 2019/20 permit.

Finance:

Monies received since last meeting, to date:

2018/19 boat permits	total of £1,265.00
Tap money	total of £929.00
Recycling credit	£626.58
Donations	total of £370.00

Monies paid out since last meeting, to date:

Rates for Black Shed (2018/19)	£141.78
Grasscutting on staithe	£862.00
Electricity	total of £145.56
Water	total of £33.00
Refuse collection	£735.93
ICO	£40.00
Parish quay heading	£3,200.01

The Treasurer presented the 2019/20 quotation from C Barrett to cut the grass on the staithe, at a total of £862.00 for approval. The Trustees were happy to accept the quotation which is the same price as for 2018/19.

The Chairman also proposed to increase the staithe tap money request to £2.00 and for the honesty box to recommend a payment of £2.00, to assist with the ever-increasing costs to BTCC.

Any Other Business

Staithe Standpipe - G Neave reported that new regulations by Anglian Water require an improvement to the standpipe to prevent contamination being passed to boats. If a detachable hose connected by a chain is fitted with appropriate signage, there is no need to fit a DC interrupter valve which Anglian Water originally requested. A final inspection is due by Anglian Water.

There being nothing further to discuss, the Chairman closed the meeting.