

# Minutes of Barton Turf Community Charities virtual meeting held on February 2<sup>nd</sup> 2021

Present on screen: G Neave, D Dean, J Fletcher, M Mills, H McFadyen, S Maxwell and D Bradley

Apologies for absence. None. J Menges resigned as Councillor/Trustee in January 2021.

Minutes of the last meeting, which was held before the Covid 19 pandemic and lockdowns, were circulated. Trustees agreed the minutes were a true record of the meeting and are to be signed by the Chairman at the next formal meeting.

## Matters Arising:

### Staithe 24 hour mooring lease.

A report had been received from BA planning officer Jack Ibbotson regarding a possible change of use of 24 hour mooring lease. He stated the planning department would very much like the status quo to be maintained, but gave some guidance as to how a planning application should be formulated. The small committee of G Neave, M Mills and H McFadyen are to assess the viability of an application. In the meantime, BA will be asked to reconsider their original decision to not pay for this lease.

Black Shed flooding The Chairman met with Highways Inspector in October 2020 who passed the issue to J Le-Hays. In December the blocked gully/drain was going to be included in Highways emergency schedule for end of January 2021. Since then it has been confirmed that it is not on their asset register, to which the Chairman has asked about a wayleave. To date no work has been carried out. If it has not been done in three weeks, GN and MM to attempt to clear the gully.

Waste Bins In 2020 there was less waste due to the lockdowns not allowing people to use hire boats, and the cost for collections by NNDC reflected this. Cox's boatyard donated £280 towards the cost to make up any shortfall. NNDC have agreed to continue with the same collections this year, and are happy to increase the collections as needed, depending on the ease of Government restrictions throughout the year.

### Honesty Box

It was decided not to put up an honesty box but to find ways of paying remotely - the Chairman is to make enquiries. It was agreed to charge £2.50 for the car park and to add the ability to pay directly for water currently at £2.00 a fill. The treasurer is to enquire about setting up a bank account for these payments to go into.

Grasscutting contract for Staithe The quote for 2021-22 is accepted at £1,000, on a three year term, with the inclusion of dealing with moles and wasps as and when required.

Temporary closure of car park A decision was made to temporarily close Barton Staithe to discourage visitors parking and walking through the village. Local people from Neatishead, Barton and Irstead would be allowed to park for exercise, as Government guidelines were to stay local during the pandemic lockdown. The Councillors/Trustees felt duty bound to protect the residents. Norfolk County Council has endorsed these actions with a poster which will be placed on Barton Staithe, together with the one already in place advising of the closure by the Parish Council.

### Review of boat permit fees and Staithe Management Rules

The Staithe permit fees are extremely low compared to other places in the Broads area. There are currently 8 people on the waiting list for a mooring space. It was proposed and agreed that the

increase for mooring beside the Black Shed with good quay heading would be increased to £12.50 per foot, £10.00 per foot in non-quay headed areas. Also an increase to £50.00 per bank space. A letter is to be included with the renewal form to state that a further review and increase will be incurred next year in line with other areas around the Broads.

Gravel pits The Chairman was advised that three trees on the edge of the gravel pits were in danger of causing damage to the adjacent property. With a storm imminent the resident approached the Parish Council to help with costs for cutting down the trees. Two quotes were obtained, the best price was accepted at a cost of £500. Due to the urgency of the required work, the Chairman made the decision that as no funds are received from the gravel pits the Parish Council would help with the cost. In future an email is to be circulated to all Trustees/Councillors for a decision to be agreed. Trustees approved.

WildEast Challenge The gravel pit is a possible project for WildEast Challenge. D Dean has spoken with the local organisers who advise everything is currently at an early stage, holding discussions with various organisations, churches, farmers etc. The local group is not an active group, set up in principle to promote ideas, with funding down to local groups or individuals. D Dean is to maintain contact for progress and updates.

#### Common

Telephone box drainage Last year it was minuted that work would commence “once ground becomes drier”, but the flooding has been almost constant around the base of the telephone box. Work has recently been done by G Neave and M Mills, which has drained the water into the common pond, away from the base and also from the bus shelter. The cost of materials, including sand, shingle, pipes etc amounted to £153.42. The Parish Council is to bear the cost as there are no funds from the Common. H McFadyen thanked both Trustees for their work.

#### Finance

##### Income since last meeting:

Boat permits	£1,358.75	Recycling	£364.68
Credit from Anglian Water	800.00	Cox’s Boatyard	280.00
Tap Money	1,059.50		

##### Payments made since last meeting:

Total Direct Debits to E.ON	£129.57		
Total Direct Debits to AW	£605.59		
ICO (GDPR)	35.00		
Staithe grasscutting	£862.00	Cheque Nos. 100201/100205	
Waste (NNDC)	£361.24	Cheque No. 100206	

Complaints Procedure Following a complaint by residents beside the gravel pits, there is a need to draw up a Procedure for the Charity. It was agreed to adopt and adapt the Parish Council Model Complaints Procedure to fit the needs of the Charity. Once agreed, it is to be sent out with an acknowledgement letter when any future complaints are made.

#### Any Other Business

The Staithe Managers asked for the mooring list to include the BA registration number of all boats, for ease of determining ownership.

There being nothing further to discuss the Chairman closed the meeting. The next virtual meeting is to be held on Tuesday 27<sup>th</sup> April at 7pm.

