

Minutes of Barton Turf & Irstead Parish Council meeting held on Tuesday 26th June 2018.

Present: T Edmunds, G Neave, M Mills, J Fletcher, D Bradley Clerk.
Apologies from M Oakden, B McGoun and R Price.

A welcome was given by the Chairman to Mrs D Dean and Mrs J Menges, together with a brief explanation of the role and that of Trustee of Barton Turf Community Charities. The Council proposed that they both be co-opted as Councillors. Both accepted and signed a Declaration of Acceptance of Office. The Clerk handed them a copy of the amended Standing Orders, and forms to be completed and sent off to North Norfolk District Council in respect of their Financial Interests.

The minutes of the Annual Council Meeting and the Extraordinary Meeting were both approved and agreed to be true records, and the Chairman signed them.

Declarations of Councillors' interests: None were declared

Matters Arising:

Vice Chair position.

Although nominated in his absence at the ACM, Mr Neave declined to take the position of Vice Chair. The Chairman stated that, in his absence, any one Councillor is to be nominated to chair a future meeting.

Standing Orders.

The Clerk had circulated the up to date Standing Orders with numbers 29 and 30 duly amended.

New Victory Hall.

The next Committee meeting is to be held in July.

NIBCHG

The next event is on 18th July with a visit to Neatishead Radar Museum, commencing at 7.30pm.

Highways

Flooding at Bittern Crescent. Mr Price had responded to the Clerk advising that he was unable to get a response from the Highways Water Management Team. Following further flooding earlier in this month, the Council asked the Clerk to request an urgent response from the Services Team at Norfolk County Council.

Potholes. A large pothole on Irstead Street is to be reported by the Clerk.

Signage. The signage to the boardwalk car park is not clear to visitors. The Clerk is to put in a request to the Broads Authority for a more enhanced sign and also at the entrance to the car park.

The Clerk is also requested to ask for the sign when entering Barton Broad from the River Ant to be cleaned.

New Wildlife Trust signs on staithe

The Clerk reminded the Council that installation of the new signs should be taking place in July. The Council asked for notification of the information being provided by the signs.

Barton Staithe 24 hour mooring lease.

Mrs Leeper from the Broads Authority is to be invited to the next Parish Council meeting. The lease is to tidy up the formal agreement between the Parish Council and the Authority. The lease at Irstead staithe also needs to be agreed particularly with regard to the piece of land at the staithe which currently prevents the Parish Council from maintaining it.

Better Broadband

The Clerk had circulated information received on 25th June, which stated that cabinet 9 is currently going through commissioning process, and is therefore expected to be live shortly. Cabinet 8 was planned but for technical reasons could not be implemented. A Fibre to the Premises solution is therefore planned, which is expected to be implemented next March.

Finance:

Change of cheque signatory

Barclays Bank had still not confirmed that the change of cheque signatory was approved. The Clerk had sent forms for both the Council and the Charities together, but the Bank had only just realised and confirmed to the Clerk that two separate Mandates had been received.

Approval was given by the Council for payments:

Flowers for two retired Councillors (purchased by T Edmunds) £75.60 Cheque no. 100799

Mr S Stone for grasscutting on Irstead staithe on three occasions. £120.00 Cheque no. 100800

Registration with Information Commissioners Office regarding GDPR:

The Clerk, together with the Chairman, had attempted to register the Parish Council on the ICO website, but the cheque payment made of £35.00 (cheque no. 100798) had been returned as it was not received by the deadline of 25th May. In light of this a Direct Debit Mandate has been set up and which has now been processed at an annual amount of £35.00.

Notice of Public Right to view the accounts

Notices are to be placed on the parish noticeboards and the website advising of the public rights to view the Parish Council accounts.

Clerk's salary increase.

The Chairman has informed the Clerk of the new salary increase following receipt of the updated NJC rates, which is to be reflected in the next pay cheque, once the Bank has processed the new cheque signatory mandate.

Planning:

PO/18/0695 - Land to East of Pennygate (outline for erection of 2 dwellings). The application has been withdrawn and no further action is to be taken upon it by the District Council.

Irstead Manor - replacement of two and a half storey dwelling. No Comment by Parish Council.

Any Other Business

Adopt a Kiosk. After chasing British Telecoms, the Clerk has been advised that as the kiosk at Barton Turf is attached to the power transformer the engineers are currently undergoing training to remove the electrical equipment, and a date of completion will be advised accordingly.

There being nothing further to discuss, the Chairman closed the meeting. The next meeting is on Tuesday August 7th at 7.30pm.

