

Minutes of Barton Turf & Irstead Parish Council meeting held on 3rd December 2019

Present: G Neave, M Martin, D Dean, J Fletcher, J Menges, H McFadyen and D Bradley Clerk

The minutes of the last Parish Council meeting held in September, and the Extraordinary Meeting held on 19th November, were taken as a true record, approved and signed by the Chairman.

Declarations of Councillors' interests - none were declared

Matters Arising:

BA 24 hour mooring lease

The Chairman advised that following the Extraordinary Meeting, confirmation was sent to the Broads Authority that all amendments were approved and agreed, and the final agreement was requested for signature by both parties.

Unfortunately, the Broads Authority have advised that there is still one issue that remains outstanding. There is a requirement to incorporate a Certificate written within the lease which will require legal advice. The chairman had contacted a local solicitor who suggested the costs for this work he thought would be in the region of £1000 - £2000. He also went on to suggest that The Broads Authority could possibly cover our costs. The chairman is to email BA with a request for this, as a gesture of good will, as we have a very limited budget.

New Victory Hall.

The Council approved and appointed Councillor Fletcher to represent the Parish Council as NVH Trustee.

Councillor Dean reported that the regular bookings were holding up. The floor is to be sanded in 2020. The last two cinema sessions have been well attended. The AGM is on 23rd February 2020.

Gaye's staithe quayheading - ongoing

Irstead Staithe 24 hour mooring lease and defibrillator

Once the lease agreement is finalised for Barton Staithe, then the Irstead Staithe lease will be drafted, but as the Parish Council only has a tenancy agreement with the Irstead Pools Trust, the Trust will need to negotiate a new lease for the moorings. The position of the defibrillator has been decided provided this can be agreed with BA.

Risk Assessment and Asset Register

The risk assessments are to be determined by the Chairman and Councillor Fletcher. The Clerk circulated the Asset Register, and as not received by Councillors is to be re-sent.

Highways

The Clerk was asked to contact Highways Department to find out the present criteria for hedges to be cut if the house owner does not cut them back, and how to implement it.

Parish Council website

The Chairman and Councillor Menges are to arrange a meeting to discuss transfer from the old to a new website.

Report from PC Gibbs - Councillor McFadyen had spoken with PC Gibbs who had advised that the CID are looking into the recent spate of burglaries and are regularly patrolling the villages.

Barton Turf Community Charities update

Councillor Neave was reappointed as Chairman. He has arranged for signage of the honesty box, both of which are to be installed at the start of the New Year. Two benches

are to be dedicated to two local parishioners who served the community over many years. The Black Shed has been looked at by two professional people who are keen for the Shed to be repaired and saved. A staithe work party is to be arranged for the Christmas period. Hire charges for the Black Shed are increased to £12 per half day and £20 per day, longer periods are yet to be agreed. The Charity is to hold three meetings per year, and increased if urgent issues arise.

Correspondence received and circulated (for discussion)

Broads Authority - notification of consultation of three planning documents. There was no obligation for the Council to make comments.

Local Government Boundary Commission - Consultation on division boundaries for Norfolk County Council. No comments made.

Finance

Payments to the following were proposed and agreed:

Barton Turf Parochial Church Council (grascutting)	£250.00	Cheque No. 100841
Irstead Parochial Church Council (grasscutting)	£200.00	Cheque No. 100842
New Victory Hall (towards upkeep of Hall)	£600.00	Cheque No. 100843
Stalham & Smallburgh First Responders	£200.00	Cheque No. 100844
Clerk's expenses from May to December	£52.30	Cheque No. 100845
Barton Turf Community Charities -Hire of Black Shed	£80.00	Cheque No. 100846

Clerk's Salary process

The Clerk, with Councillor Dean, is to meet Neatishead Parish Clerk to check HMRC website.

2020/21 Precept - The Clerk advised that NNDC would not be adding any further grants to the Precepts. Councillors agreed that a 3% increase was necessary to cover regular outgoings plus any potential Solicitors fees relating to the Black Shed and to help towards any costs relating to the Black Shed. The Council agreed £6,620, and the Chairman and Clerk completed the request form.

Planning:

BA/2019/0300 - Driftway Lodge, Hall Road - replace conservatory with glazed therapy room.

The Parish Council requests the condition that the therapy room be used solely by the owner.

PF/19/1587 - Wood Lodge, Berry Hall Road - single storey extension to facilitate conversion of loft to habitable space: garage/workshop to side/rear on site of existing garage (part retrospective).

The Parish Council recommends a digester relevant to the size of the extended property is installed, to prevent possible environmental damage to the adjacent public land which is lower than Wood Lodge.

PF/19/1866 - Wayside - proposed single storey link extension to include removal of veranda overhang, changes to joinery colour. No objections by the Parish Council.

PF/19/1440 - Oak Farm, Norwich Road, Smallburgh - change use of field to a campsite with 30 pitches for touring caravans, to convert derelict building to toilet and shower block and café.

The Parish Council had no objections provided the campsite is screened with trees.

Any Other Business

Co-option of Councillor.

Two residents had submitted letters of application to the Clerk expressing their interest to join the Parish Council. After much discussion, the Council accepted and proposed that Mr

Stewart Maxwell is appointed Councillor, and is to be invited to attend the next meeting on January 14th 2020. The Clerk was asked to write to both residents thanking them for their interest.

There being nothing further to discuss, the Chairman closed the meeting.