

Minutes of Barton Turf & Irstead Parish Council meeting held on 14<sup>th</sup> January 2020.

Present: G Neave, M Mills, D Dean, J Fletcher, H McFadyen, J Menges, S Maxwell and D Bradley (Parish Clerk).

Also present: NNDC Representative G Mancini-Boyle  
2 parishioner

A welcome was given to Mr S Maxwell, who introduced himself to the Council. A Declaration of Acceptance of Office was given to him for completion.

The minutes of the last meeting had been circulated and Councillors agreed they were a true record of that meeting. The minutes were signed by the Chairman.

Declarations of Councillors' interests - none were declared.

Item 11 was brought forward, to enable a parishioner to speak to the Council. Mrs Penstone-Smith represented the NIBCHG group to explain that the group intends to have an event on May 10<sup>th</sup> to commemorate the 75<sup>th</sup> Anniversary of VE Day. The group would like to display the map which hangs on the internal wall of the Black Shed, and it was also keen to house the map temporarily in better conditions when work begins on the internal walls of the Black Shed. The Council approved, with the condition that the map would return to the Black Shed.

Matters Arising:

BA 24 hour mooring lease - the Broads Authority have requested a valuation and a copy of the charitable instrument and the document of the quote for Solicitors' costs. A request has been made to BA for assistance with legal costs. The Clerk did an extensive search through all documentation held and with approval of the Chairman a few documents were sent to the Broads Authority proving the Parish Council's relationship with the Charity.

New Victory Hall update - The Hall has adequate reserves at the end of the financial year. The hire income in 2019 was the best in 10 years. £1800 was received at the Christmas fair. The Community Breakfast was a big success (143 full breakfasts) £1032 was received with Barclays matching another £1,000 with the total raised for Alzheimers. There is a campaign for new volunteers and Trustees to get involved. The floor is to be sanded and sealed in April.

Gay's staithe quayheading - once the Barton Staithe lease is finalised, another is to be agreed for Gay's staithe and will resolve the current issue of ownership of quayheading section.

Irstead staithe defibrillator and lease - It has been agreed that a defibrillator is to be installed on the piece of land leased to BA. The 24 hour mooring lease is to be discussed with the Poors Trust.

Risk assessment - Councillor Fletcher has drawn up the staithe working party risk assessment. The Chairman has requested another regarding the use of the Black Shed and for a work party on the common. It was proposed to put such documents on to OneDrive for Councillors to access.

Highways including hedges and potholes - Highways Department will be writing to homeowners who have allowed hedges to protrude into and over the highway. The Clerk had reported various potholes on the major roads, which Highways are to attend to in January.

Parish Council website - A meeting is to be arranged to discuss transfer of the old website to a new one.

Parish noticeboards - The clip on Pennygate noticeboard was fixed. The Chairman asked if the three could be checked and if they required varnishing.

Parish Council Constitution - A draft constitution was passed to the Councillors for checking, and approval at the next meeting. The adopted Model of Conduct was provided by the Clerk for Councillors to read and circulate.

BA - work at Paddy's lane - The Broads Authority advised that work by contractors is to be carried out on the moorings along Paddy's Lane in the next few weeks. They requested use of staithe moorings on the public staithe, with boats being left there only during the week.

NNDC rep (G Mancini-Boyle) - The issue of the cost of boat waste collections had been brought to the attention of NNDC who were prepared to meet with the Chairman. The Clerk had spoken to the Department separately without chance of reducing costs. NNDC are to adopt anti-semitism as part of their constitution. A new Chief Inspector will be running the North Norfolk and Great Yarmouth Police force and want Parish Councils to say how the Police force can help rural communities and local Councils.

#### Finance:

##### Acknowledgements of payments agreed at last meeting:

All five recipients had written to thank the Parish Council for their payments: Barton Turf Parochial Church Council, Irstead Parochial Church Council, New Victory Hall, Stalham and Smallburgh First Responders.

Approval of insurance renewal -The Clerk requested approval of payment to Zurich Municipal for insurance, including £10,000,000 Public Liability at a cost of £530.69. Payment was agreed. Cheque No. 100847

Process for payment of Clerk's salary - Councillor Dean and the Clerk had met with another Parish Clerk but too many problems prevented success with HMRC. More detail and another meeting is to be arranged.

Bench plaques - The Chairman requested payment for two brass plaques which were placed on two staithe benches at a cost of £75.00. The Council approved payment. Cheque No. 100848

#### Planning:

Driftway Lodge, Hall Road - replace conservatory with glazed therapy room - Approved by BA with condition included that therapy room is used solely by owner.

Wood Lodge, Berry Hall Road - single storey extension - Approved by NNDC. Advised to contact Environmental Agency as may need to obtain discharge consent for treatment plant, which may require further planning permission.

PF/19/2008 - Ikens Farm - construction of grain store - No objections by Parish Council

BA/2019/0436 - Grove House, Hall Road, Irstead - reinstatement of original front drive, erection of single storey side extension, various external and internal alterations and conversion of outbuilding into ancillary accommodation. Parish Council recommends an appropriately sized sewage treatment plant particularly if occupancy of the property increases.

See below for short minutes of BTCC meeting

#### Minutes of short BTCC meeting held on 14<sup>th</sup> January.

The meeting was called to discuss the abuse of the use of the car park beside the telephone kiosk on the Common. Parking had recently caused anger with locals due to

only one car parking on the site, instead of two. It was proposed that the Chairman speaks to the people concerned, advising that a letter is to be sent to all householders on The Street explaining the history of the car park, and that posts are to be installed to allow two vehicles to use the area.

Discussion in the preceding Parish Council meeting gave the Chairman extra reasons to contact the Broads Authority regarding the 24 hour mooring lease, and for a request to BA to pay towards the cost of boat waste collections from the staithe.