

Minutes of Barton Turf & Irstead Annual Council Meeting held on 20<sup>th</sup> June 2017

Present: G Murrells, T Dean, S Lamb, M Mills, D Bradley (Clerk)

Parishioners present: 1

Apologies for absence: T Edmunds, G Neave

T Edmunds was appointed as Chairman in March, but due to his absence the Vice Chair G Murrells took the chair.

The following appointments were agreed and approved:

**Vice Chairman** T Dean, proposed by S Lamb and seconded by M Mills. T Dean accepted.

**Responsible Financial Officer** - D Bradley agreed to stand again.

**Representatives of**

**NVH** - G Murrells agreed to continue, but proposed the role is for two years, rotated.

**NIBCHG** - G Murrells and S Lamb agreed to continue this year.

**Poors Trust** - G Murrells and S Lamb agreed to continue this year.

**Gay's Staithe Committee** - It was proposed and agreed that G Neave and M Pell would continue.

#### Review of Standing Orders

The Standing Orders approved in 2016 had been circulated. It was proposed to merge Nos 15 and 16 regarding planning applications due to the on-line system being used by Councillors. The wording is to be brought to and agreed at the next meeting.

#### Minutes of the last meeting.

The minutes had been circulated to Councillors and those present agreed that they were a true and accurate record, and were signed by the Vice Chair.

#### Declarations of Councillors' interests:

None.

#### Matters Arising:

A request, from a resident from Barton Turf who works as a volunteer in the community shop, was sent by email to the Clerk, for approval from the Parish Council to place a flint on the common showing directions to the village shop and pub in Neatishead. Several residents in Barton Turf reported that many visitors found it difficult to determine the route to the shop from Barton staithe, despite the map on the noticeboard. It was agreed that a flint would be an inconvenience and hindrance to the grass contractor if positioned near the village sign. The Councillors proposed and agreed that the flint should be placed on the corner opposite the village sign until the end of September. It was proposed that directional finger signs to the pub, shop should be considered for next year.

#### New Victory Hall:

G Murrells advised that the next major event is on Friday 30<sup>th</sup> June - Ninebarrow duo concert.

#### NIBCHG:

G Murrells advised that there is an open evening on Wednesday 21<sup>st</sup> June at 7.30pm about research into ancestry. On 19<sup>th</sup> July there is a planned visit to the White Horse with a possible walk around Neatishead.

#### Highways:

The Clerk had received a complaint that visibility around the junction of Smallburgh Road/ Mill Road was not clear as the overgrowth had not been cut on top of the bank. The Clerk would chase Highways Department.

New Norfolk Wildlife Trust signs on the staithe:

A site visit with Councillors had been requested and was awaited.

Irstead Staithe grasscutting:

A request for sight of Mr Manning's PL insurance certificate had been made, but was still awaited.

Bench at Irstead Staithe:

G Murrells advised that Mr R Gelding had refurbished one bench on Irstead Staithe and offered to do the other bench. Mr A Cox was willing to pay for the work as his family had many memories of Irstead staithe. The Parish Council accepted both offers on this occasion.

NNDC update:

The NNDC representative was not present.

Barton Staithe 24 hour mooring lease with Broads Authority:

T Edmunds executed a 24 hour mooring lease with the Broads Authority by signing two copies of the plan, also signed by the Clerk. The date and completion of the lease is due once both the Council and Broads Authority have executed and signed their copies.

Finance:

Approval of the Accounting Statement for 2016/17 audit:

Following completion of the internal audit, the Clerk requested approval of the Accounting Statement for audit. Each section was read out, completed and approved by those present, and signed by the Vice Chair of the Council. A copy of the Electors' rights is to be posted on the website and notice boards.

Payments made since the last meeting:

T Manning (Grasscutting at Irstead staithe)	£70.00	Cheque no. 100762
	£30.00	100763
	£40.00	100764

Monies received:

NCAPTC grant of £839.04 for laptop and software for Clerk to use for Parish Council work.

Planning:

BA/2017/0141 Riversend - replace outbuilding with garage and workshop, replace entrance and extension with porch and utility room, slipway. No objection by PC

BA/2017/0154 Willowbank - Proposed studio, garden room annexe, garage and balcony extension. No objection by PC

PF/17/0426 The Beeches - single storey rear extension with access stairs and balcony. Permitted by

NNDC

PF/17/0689 Ivy Cottage - variation of PF/16/0157 to allow for repositioning of proposed garage closer to highway and removal of window to side elevation of porch. PC had expressed concerns about the proposed garage being erected over the septic tank. Permitted by NNDC

Any Other Business

The Clerk had circulated details of a training course for Councillors at £30 per delegate. M Mills was happy for the Clerk to put his name forward to attend on 10<sup>th</sup> July.

There being nothing further to discuss the Vice Chair closed the meeting. The next meeting is to be re-scheduled to 8<sup>th</sup> August at 7.30pm.